

# Sarat Centenary College

Dhaniakhali, Hooghly

Founded: 1976

Recognised Under UGC 2F&12B

WB Govt. Aided

Affiliated to The University of Burdwan



From: Principal & Secretary

+91 3213 255282

saratcentenary@gmail.com

scollegednk.ac.in

Dhaniakhali, Hooghly, 712302

## 3<sup>rd</sup> CYCLE NAAC ACCREDITATION PROCESS- 2024

### Criterion 5- Student Support and Progression

#### Key Indicator: 5.1 - Student Support

**Metric 5.1.5.** The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

#### Policy Document

#### Internal Compliance Committee

The institution has an Internal Compliance Committee (ICC) as well which monitors the Code of Ethics of the College. All these Cells have been actively functional since the inception. These committees consist of both teaching and non-teaching staff members of the college. The Principal of the college is the Chairperson of all the committees. Besides this, the institution also has another Cell - Equal Opportunities Cell. This Cell has been formed to safeguard the interest of the representatives of the backward classes of society associated with the Grievance and Redressal Cell

The Grievance & Redressal cell of the college has been actively functional since its inception. The students can register their grievances/complaints both in offline and online mode. There is a Complaint Box installed in the corridor where one can submit their grievance in writing. They can register the same through the proper contact number and email id displayed in the college website. Since the Principal's office is highly approachable and prompt in action, students and staff members feel free to discuss/submit their grievances to the head of the institution directly. The Cell holds periodical meetings and the redressal process is performed through proper channels. The IQAC monitors the redressal process of the grievances (if any).



*A. G. Banerjee*  
Principal & Secretary  
Sarat Centenary College  
Dhaniakhali, Hooghly

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#### Anti-Ragging Cell

We are proud to say that we are a completely ragging-free campus. There's a Disciplinary Committee that looks into issues related to discipline. Every student is advised and guided to follow the basic rules and regulations of the college which are declared in the prospectus also. It is to be noted that no incident of ragging has been reported in our college. Following instructions have been displayed both digitally and on the billboard:

- Loitering in the corridor is strictly forbidden;
- Silence is to be strictly maintained in the Library and Class rooms while class is in progress.

The Principal is very approachable and prompt in action, and the students and staff members feel free to discuss/submit their grievances to the head of the institution directly. The IQAC monitors the redressal process of grievances (if any).



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#### Gender Sensitization Cell

There are institutional provisions for resolving issues pertaining to sexual harassment. In pursuance of the guidelines from UGC, a Cell for Gender Sensitization and Prevention of Sexual Harassment in the college [CGSPSH] has been formed. Since its inception, the Cell has been functioning appropriately. Additionally, a constitution has been framed following the "VISHAKHA" guideline of the Honbl. Supreme Court. The cell functions by strictly following the constitution. It has been actively working in collaboration with NGOs and Women Study Centers on issues related to Gender sensitization. Regular awareness programs through seminars and workshops are also organized. Further, relevant posters are put up at various positions to create awareness on the issue.



*A. G. Barua*

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## NOTICE

### Anti-Ragging Undertaking and Anti-Ragging Compliance

This is for information of all that **RAGGING IS A CRIMINAL OFFENCE AND THE CULPRITS WILL ATTRACT PUNITIVE ACTION** AS MENTIONED IN THE UGC REGULATIONS. We are proud to declare that **this college campus is completely Ragging-Free**.

As per guidelines all students have to fill up the online Anti-Ragging undertaking and also submit Anti-Ragging compliance form by visiting the following website:

[https://antiragging.in/affidavit\\_registration\\_disclaimer.html](https://antiragging.in/affidavit_registration_disclaimer.html)


After filling out this form successfully, you can download the Student's Anti Ragging Undertaking from Website. The student will receive an e-mail with his/her registration number.

After successfully submission of your Undertaking Form, you will receive your REFERENCE NUMBER. You can use the reference number to DOWNLOAD YOUR UNDERTAKING by visiting the following website:

[https://antiragging.in/undertaking\\_request.php](https://antiragging.in/undertaking_request.php)

It is **mandatory for all students to fill up the Anti-Ragging undertaking and also submit Anti-Ragging compliance** and create reference number after submission and download the undertaking by using the reference number. The downloaded undertaking will be required to be submitted to the college office when notified.



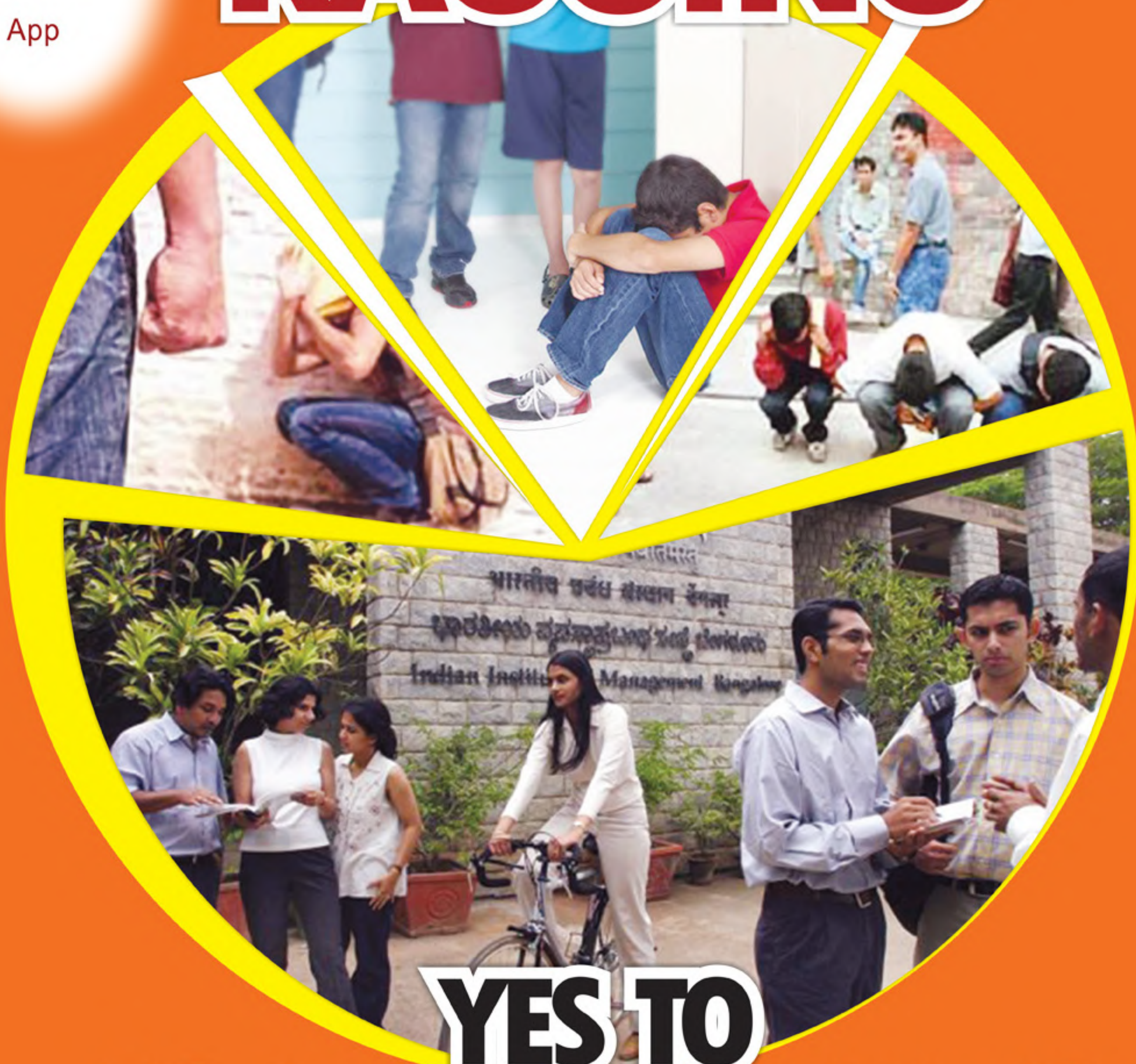
  
[DR SANDIP KUMAR BASAK]  
Principal, Sarat Centenary College  
Principal & Secretary,  
Sarat Centenary College  
P.O.- Dhaniakhali, Dist.- Hooghly

Download

**ANTI  
RAGGING**

App

# SAY NO TO RAGGING



# YES TO JOYFUL CAMPUS

## What is Ragging?

**Any Act Resulting in:**

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force

### A STUDENT INDULGING IN RAGGING CAN BE:

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing Scholarship/Fellowship and other benefits.
- Debarring from appearing in any test/ examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament or youth festival etc.
- **Collective punishment** : when the persons committing or abetting the crime of ragging are not identified the institution shall resort to collective punishment as a deterrent to ensure community pressure on potential ragger.



Immediately call  
**UGC Anti-Ragging Helpline**  
1800-180-5522 (24X7 toll free)  
or send an e-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)



**MHRD**

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MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
GOVERNMENT OF INDIA



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विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**  
quality higher education for all

# Foolishly I ragged & got suspended

Will I get  
prosecuted?

What about my  
Job prospects?



Download

**ANTI  
RAGGING**

App

## MY FUTURE IS A BIG



*Remember RAGGING is for LOSERS*

Visit UGC Website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) to see UGC Anti Ragging regulations.  
Are You Being Ragged ?

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**BEFORE YOU EVEN  
THINK OF RAGGING**

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**ANTI  
RAGGING**

App



**THINK OF**

**Humiliation**

**Suspension**

**Ruined Career**

**Blacklisting**

**Expulsion**

**Possible Prosecution**

**Don't just stand and watch. Stop Ragging! Show Character**

*Remember RAGGING is for LOSERS*

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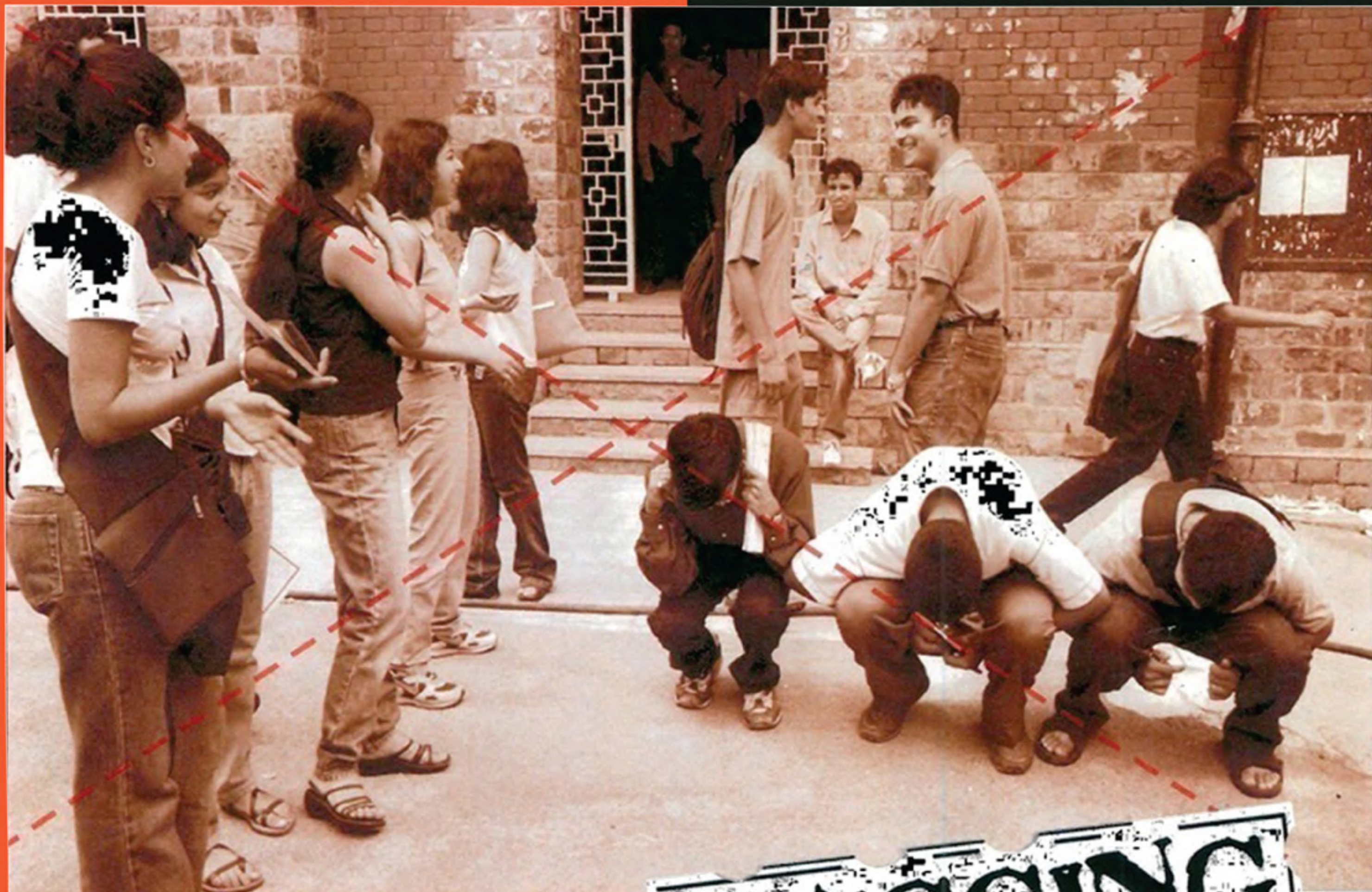
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quality higher education for all

# DON'T RAG, JUST INTERACT



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[www.ugc.ac.in](http://www.ugc.ac.in) &  
[www.antiragging.in](http://www.antiragging.in) to  
see UGC Anti Ragging  
Regulations

## Are you being ragged ?

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Issued in public interest by:  
Ministry of Human Resource Development  
Department of Higher Education  
Government of India

# RAGGING IN ANY FORM IS PUNISHABLE

Download

**ANTI  
RAGGING**

App

Join hands to make your campus ragging free



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### Supporting Documents





## Foolishly I ragged & got suspended

Will I get prosecuted?

What about my Job prospects?



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## BEFORE YOU EVEN THINK OF RAGGING



### THINK OF

Humiliation

Suspension

Ruined Career

Blacklisting

Expulsion

Possible Prosecution

**Don't just stand and watch. Stop Ragging! Show Character**

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University Grants Commission  
Quality Higher Education for all

LET US MAKE OUR  
INSTITUTION THE BEST





No A  
Without

All Are Reques  
For Their Offic

**Y FIRST**

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**AVOID  
COVID-19**

**WEAR MASK  
PROTECTION**

**IQAC**

**THIS IS A  
ZERO-TOLERANCE  
VENUE**



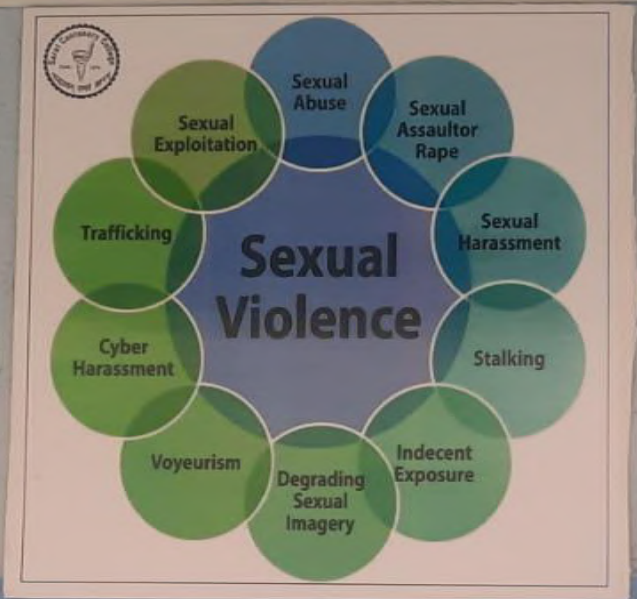
**NO SEXISM.  
NO RACISM.  
NO SEXUAL  
HARASSMENT.  
NO VIOLENCE.**

INC  
Wit

All Are  
For The

# TEACHERS' ROOM



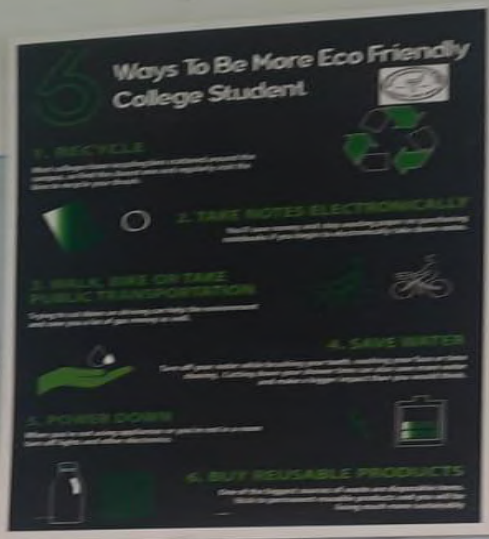


S.C.COLLEGE



**Tobacco Free Campus**  
**Ragging Free Campus**  
**Gender Equal Campus**





# FINANCE SECTION

Grievance Box

A wooden door with a white sign that says "Grievance Box" is mounted on a wall. The door has a silver handle and a lock. At the bottom of the door, there is a white mail slot. To the left of the door, there is a blue water dispenser.

**SAFETY FIRST**



AVOID  
**COVID-19**

**WEAR MASK  
PROTECTION**

**IQAC**

**THIS IS A  
ZERO-TOLERANCE  
VENUE**

**NO SEXISM.  
NO RACISM.  
NO SEXUAL  
HARASSMENT.  
NO VIOLENCE.**



**NO Admission  
Without Permission**

All Are Requested to Come After 3 PM  
For Their Official / Personal Work

BY ORDER:  
PRINCIPAL

**SECURITY ROOM**

**SECURITY**

**RISKING**  
**ONLY**

● ○ REDMI NOTE 9 PRO MAX  
∞ TANAY PHOTOGRAPHY